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**Cc:** [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** Anthropology 3310  
**Date:** Wednesday, September 18, 2024 3:47:00 PM  
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Good afternoon,

On Monday, September 9<sup>th</sup>, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a new course request for Anthropology 3310.

I am pleased to report that the Subcommittee unanimously approved the request with three contingencies and three recommendations:

- **Contingency:** The Subcommittee notes that the GEN Theme Goals and ELOs are not properly provided within the course syllabus. As a reminder, the GEN Goals, ELOs, and a brief explanatory paragraph that explains to students how they can expect to meet the GE Goals and ELOs is required in all General Education syllabi. Currently, on pages 1-2 of the syllabus, only the ELOs are listed and are labeled as the GE Goals, and there does not appear to be an explanatory paragraph. The faculty reviewers ask that the GEN Goals and ELOs (which can be found in an easy to copy-and-format on the [ASC Curriculum and Assessment Services website](#)) be copied-and-pasted into the syllabus and the brief explanatory paragraph be provided.
- **Contingency:** The Subcommittee asks that the required Religious Accommodation statement be added to the course syllabus. Currently, on page 4 of the syllabus, it appears that statement has not been fully provided within the syllabus. The full, required statement may be found on the [ASC Curriculum and Assessment Services website](#).
- **Contingency:** The Subcommittee asks that the contact hours be provided within the course syllabus, per a requirement of all courses within the College of Arts and Sciences. It is currently unclear how many days per week the course will be meeting and how long each class session will be.
- **Recommendation:** The Subcommittee recommends ensuring that the course assignment descriptions and their location on the course calendar are consistent to allow students the opportunity to submit assignments on time. For example, in the Assignment Details appendix provided, it states that assignment #2 will be

presented in class on week 10, yet the course calendar lists week 10 as a break.

- **Recommendation:** The Subcommittee recommends adding headers to the various sections of the syllabus to help students more easily locate the information they are looking for and provide clarity in the course's structure.
- **Recommendation:** The Subcommittee recommends providing information on how long the required quizzes (as discussed on page 5 of the syllabus) will be open for and when students should expect to complete them. This will help students as they plan their weekly workload.

I will return Anthropology 3310 to the departmental queue via [curriculum.osu.edu](http://curriculum.osu.edu) in order to address the Subcommittee's feedback.

Should you have any questions, please do not hesitate to contact Amy Nathanson, faculty Chair of the Social and Behavioral Sciences Subcommittee, or me.

All my best,

Michael



**THE OHIO STATE UNIVERSITY**

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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